

Interlibrary Loan Request Form
(one item per form, please)

Date: _____
Name: _____
Address: _____
City, State, Zip: _____
Phone (Daytime) _____ Evening/Week-end _____

Please provide as much information as possible or we may not be able to fill your loan request. Patrons are responsible for returning Interlibrary Loan Materials on time and must pay any fees over \$10 charged to this library. Any patron not following these rules may be banned from further ILL service. When your item is received, you will receive a phone call or postcard. When requesting census information on microfilm, be sure to include county, state and year.

Title: _____
Author: _____
Subject: _____

Any article requested must list the following information:

Periodical title: _____
Article title: _____
Issue/Volume #: _____
Page #s: _____

Staff use only:
Catalog: _____
Order: _____
OCLC: _____
ILL # & date: _____
Date rec'd: _____
Date ret'd & carrier: _____